

**RAMAKRISHNA SENIOR SEC. SCHOOL,
M-BLOCK, VIKAS PURI, NEW DELHI -110 018**

**ADMISSION SCHEDULE FOR OPEN SEATS – GENERAL CATEGORY
(OTHER THAN EWS/ DG CATEGORY SEATS) AT
ENTRY LEVEL CLASS - PRE-SCHOOL, SESSION 2023-2024**

1. (a) 100 seats are available for fresh admission in Pre School Class. Out of which 75% seats are open seats (other than EWS/ DG Category seats) to be filled in under admission criteria given below :
- (b) 25% Seats reserved for the candidates belonging to Economically Weaker Section and disadvantage groups of the society of the fresh admissions to be filled online by the Govt.
2. Age of the child at entry level should be less than 4 years as on 31st March of the year 2023 for Pre – School (entry level class) as per govt. guidelines.

ADMISSION SCHEDULE – 2023-2024 - FOR OPEN SEATS – GENERAL CATEGORY

1	Uploading the Criteria and their points in the module of the Department at the link mentioned at point No. 7	28-11-2022 (Monday)
2	Commencement of admission process & availability of forms	01-12-2022 (Thursday)
3	Last date of submission of application form in schools	23-12-2022 (Friday)
4	Uploading details of children who applied to the school for admission under open seats	06-01-2023 (Friday)
5	Uploading marks (as per point system) given to each of the children who applied for admission under open seats	13-01-2023 (Friday)
6	The date for displaying the first list of selected Candidates (including waiting list) (alongwith marks allotted under point system)	20-01-2023 (Friday)
7	Resolution of queries of parents, if any (by written/ email/ verbal/interaction) regarding allotment of points to their wards in the first list.	21-01-2023 – 30-01-2023
8	The date of displaying the second list of Candidates (if any) (including waiting list) (alongwith marks allotted under point system)	06-02-2023 (Monday)
9	Resolution of queries of parents, if any (by written/ email/ verbal/interaction) regarding allotment of points to their wards in the second list	08-02-2023 – 14-02-2023
10	Subsequent list of admission, if any	01-03-2023 (Wednesday)
11	Closure of admission process	17-03-2023 (Friday) (This date will remain flexible and can be extended till all the seats are filled.

Note : School will follow all the directions and orders of Department of Education, NCT, Delhi in respect of admission schedule and procedure for open seats for the session the 2023-2024 in letter and spirit as well as in admission under EWS category admissions.

3. Admission Criteria with points :

Admission Criteria and their points adopted for Admission of OPEN SEATS (2023-2024)		
Sr.No	Criteria	Marks
1	NEIGHBOURHOOD (0-1) KM	70
2	NEIGHBOURHOOD (1-3) KM	60
3	NEIGHBOURHOOD (3-6) KM	50
4	NEIGHBOURHOOD more than 6 KM.	40
5	SIBLING (REAL BROTHER/SISTER ONLY/ ONLY GIRL CHILD	30

Note : There shall be no testing and interviews for any child/parent falling within or outside the categories. **Selection would be done through draw of lots if number of application exceed from the seats available**

4. List of supporting documents to be produced (OPEN SEATS ONLY) :

- (i) Birth Certificate issued by Municipal Corporation of Delhi.
- (ii) Any one of the following documents:
 - (a) Ration Card/ Smart Card issued in the name of Parent.
(Mother /Father having name of child)
 - (b) Domicile certificate of child or of his/her parents.
 - (c) Voter – I Card (EPIC) of any of the parents.
 - (d) Electricity Bill/ MTNL telephone bill/Water bill/ Passport in the name of any of the parents or child.
 - (e) Aadhar Card/UID card issued in the name of child or any of the parents
 - (f) Lease deed made six months prior to the submission of the application form along with an affidavit on stamp paper should be submitted in case of rental accommodation) or any other documents as approved / directed or allowed by the Government.
- (iii) In case of sibling applicants: the identity card/ admission order/ latest fee receipt of the sibling.
- (iv) If the information provided is found to be incorrect or false, the applicant shall be automatically debarred from selection process without any correspondence in this regard.

Note : *Self attested photocopies of the supporting documents must be submitted with the registration form.*